

## Horseheads Implementation Team Strategy Session

**May 15, 2012; 4:00 – 5:30 pm**

**Please Note:** *Kindly sign the attendance roster. Pick up materials.*

<b>Team:</b>	Implementation Team	<b>Minutes Taker:</b>	Alice Learn
<b>Date:</b>	May 15, 2012	<b>Facilitator(s):</b>	Alice, and Shawn
<b>Time:</b>	4:00 – 5:30 p.m.	<b>Location:</b>	Multi-Media Center
Present: Virginia Abrunzo, Gerald Altilio, Suchi Amin, Anne Marie Bailey, Kelli French, Nancy George, Stacey Huftalen, Jay Hillman, Nancy Hoffman, Ron Holloway, Deb Jay, Alice Learn, Brian Lynch, Ralph Marino, Cynthia Massey, Shawn McDonough, Gregg Moyer, Jan Przybylski, Elizabeth Saptura, Tim Siefert, Patti Sotero, Kris Wilson, Jean Yorio			

Item	Discussion/Notes
<p><b>1. Welcome</b></p> <ul style="list-style-type: none"> <li>• Agenda Review</li> <li>• Quick New/ Notes</li> <li>• Comments from Members/Community</li> </ul>	<p>Alice introduced the District 2011-2012 NYS School Report card. Members were encouraged to go to <a href="https://reportcards.nysed.gov/">https://reportcards.nysed.gov/</a> to view the district and individual school report cards.</p> <p>Changes in the wording of Key Initiatives were approved and will be forwarded to the Board of Education (changes are in bold):</p> <p>Student Achievement (SA), Strategic Intent (SI)#1, Key Initiative (KI) #1:</p> <p>“We will develop and implement a cycle to revise curriculum maps based on state and district benchmark assessment results, <b>Common Core Learning Standards</b> and/or National Standards to ensure consistent programming, Pre K – 12</p> <p>SA, SI #1, KI #4:  <b>By the end of grade 3, we will ensure that all students will be on grade level or have demonstrated significant literacy and written expression gains as supported by data.</b>            (Source:</p> <p>Survey Sub-committee will meet in September to continue to plan the implementation of the Community Engagement Survey and District Performance Scan in November</p> <p>Members were asked to indicate on the sign in sheet if they were willing to continue to serve in 2012-2013.</p>
<p><b>2. Finalize 2012-2013 Operational Guidelines</b></p>	<p>IT voted to meet monthly from 4- 5:30</p> <p>Meeting dates established for 2012-2013: September 24, October 22, November 26, January 28, February 25, March 25, April 22, May 20, and June 3.</p> <p>A calendar of IT work will be drafted during the summer by the facilitators and presented to the IT in September.</p>

<p><b>3. Finalize 2012- 2013 Key Initiatives (KI) and Site Specific Work</b></p>	<p>The following 4 Key Initiatives were identified as Building Site Team specific work for 2012-2013:  <b>Student Achievement(SA), Strategic Intent(SI) #1, KI #4</b>  By the end of grade 3, we will ensure that all students will be on grade level or have demonstrated significant literacy and written expression gains as supported by data. (Source: Regents Regulatory Relief Request of the Council of School Superintendents)  <b>SA, SI#1, KI 5:</b>  We will ensure that literacy skills are integrated in all content areas, grade Pre K – 12  <b>SA, SI #1, KI #6:</b>  We will ensure that instruction is differentiated from grade K – 12 in all content areas.  <b>SA, SI#2, KI #1:</b>  We will identify and integrate into instruction and assessment 21<sup>st</sup> Century Learning Skills in grades Pre K – 12.</p> <p>Additional Key Initiatives have been identified for 2012-2013. ( see attached)</p>
<p><b>4. Character Education Task Force Update</b> -</p>	<p>Anne Marie Bailey provided an update of this Task Force’s work towards a district-wide Character Education Program.  She also shared the power point slides that were presented to all staff during the district’s annual Safety Training on May 3.</p>
<p><b>5. Green Task Force</b></p>	<p>Patti Sotero provided an update of this Task Force’s work to continually find strategies for making the district “greener”.</p>
<p><b>6. Closure/ Good of the Order</b>  <b>2012 - 2013 Meeting Dates:</b>  Sept. 24      Jan. 28      Apr. 22  Oct. 22      Feb. 25      May 20  Nov. 26      Mar. 25      June 3  <b>All meetings will be 4 – 5:30 in the High School MMC</b></p>	<p>Brian Lynch, on behalf of the Board of Education, expressed his gratitude to the members of the IT and facilitators for their dedication and hard work.</p>

*“Quality Education for All”*